



ACND Bylaws

EXECUTIVE BOARD

The Executive Board constitutes the governing body of the Association

1. Members shall include all officers, the immediate Past President, the representative to the Council Board of Directors, and the State Department Representative to the Association. (All of the above members shall have voting privileges.) The State Director shall serve as an Ex Officio member.
 - A. Annually, a state department representative shall be appointed by the State Director, with approval of the Executive Board.
 - B. The representative to the Council Board of Directors shall be appointed by the Executive Board for a three-year term.
2. Duties of the Executive Board shall include formulation execution, and evaluation of the policies and activities of the Association.

TERMS OF OFFICE

1. The President/Vice-President shall be elected for a one year term. The Secretary and Treasurer shall be elected for two year terms.
2. The Officers shall assume office at the time of the summer conference of the Council for Leaders in Alabama Schools.
3. The fiscal year shall run concurrently with terms of office.

MEMBERSHIP DUES

This Association shall have two classifications for membership.

Active membership dues shall be \$_____ annually, to include \$_____ for membership in the Council and \$_____ for membership to the Association.

Emeritus membership (not presently employed, but are eligible for membership) dues shall be \$5.00 annually.

COMMITTEES

The standing committees shall be appointed for one year terms.

1. Membership – The Committee shall promote, solicit, and maintain membership in the Association and Council and notify prospective members of eligibility for membership.
2. Legislative
 - A. Keep abreast of legislative actions.
 - B. Inform members of pending legislation.
 - C. Recommend appropriate legislative actions to be taken by the Executive Board.
 - D. Represent the Association in legislative sessions pertaining to the Child Nutrition Program.

3. Nominating – The committee shall prepare and present a slate of officers to the membership at the Spring Conference for action at that time. Officers shall consist of Vice-President/President-Elect, Secretary, and Treasurer. (Length of terms: See Article V, Terms of Office, 1.)
4. Courtesy – The committee shall be responsible for sending to members a card, a book, an appropriate gift or a memorial in the case of illness or bereavement.
5. Public Relations – The committee shall promote publicity for the Association.

PARLIAMENTARY PROCEDURES

The rules of Parliamentary Procedure as contained in Roberts Rules of Order, Revised shall govern the proceedings of this association. The immediate past president shall serve as Parliamentarian.

AMENDMENTS TO THE BY-LAWS

The By-Laws may be amended at any regular meeting of the Association by a two-thirds vote of the members present, provided the proposed changes have been circulated to all members before the call of the meeting or read at the previous meeting.

STANDING RULES

The standing rules of the Alabama Child Nutrition Directors shall govern the Association in all cases to which they are not inconsistent with the bylaws of this association. Standing rules may be revised by note at any business meeting of the Association.

1. Registration fees for all meetings shall be determined by the Executive Board.
2. Guests of the Association at the fall and spring conferences shall be State Superintendent of Education, the immediate supervisor of the State Director and the State Director of Child Nutrition Programs.
3. The Executive Board shall determine other special guests as the need arises.
4. Speakers' fees shall be determined by the Executive Board
5. Retirement gifts shall be presented to retirees at any meeting designated by the Executive Board.
6. The Treasurer shall present an annual budget at the first Executive Board meeting each fiscal year to be adopted by the Executive Board.
7. The Executive Board will determine all travel expenses to be paid for the association's representative to the American School Nutrition Association Legislative Conference, and any other Association travel expenses based on the current financial standing of the Association.
8. Expenses shall be paid for the President to attend the CLAS Executive Board Meetings and the CLAS Summer Convention.