



# SYLACAUGA CITY BOARD OF EDUCATION

## CSFO SEARCH



**Application Deadline: September 21, 2022**

**Interviews: Week of Oct. 10, 2022**

**CSFO Begins: October 2022**

# About Sylacauga City Schools



Sylacauga City Schools (SCS) is committed to encouraging, equipping, and empowering all students to own their future by providing diverse pathways to an excellent education.

SCS goes above and beyond to offer students a variety of world-class educational experiences. The school system has exceptional strength in career and technical education (CTE) through four award-winning CTE programs: Business; Health Science; Human Service; and Audio/Visual Technology. These programs create direct pathways for students into the workforce and degree programs.

Students are afforded the opportunity to take dual enrollment courses in partnership with Auburn University, Central Alabama Community College, Jacksonville State University, and the University of Alabama. In 2022, graduates from SCS accumulated over \$1.6M in scholarships to 31 different colleges and universities.

In addition to the system's academic achievements, SCS takes pride in its fine arts and athletic programs. All students have the opportunity to hone their skills in music, art and theatre classes. The system also offers more than a dozen team sports.

SCS prioritizes creating a safe environment for students to thrive. The system has a student resource officer partnership with Sylacauga Police Department, an updated security camera system and other measures in place for school safety.

The driving force behind the school system's accomplishments continues to be its teachers and the many who support them. SCS is united in offering state-of-the-art resources, well-maintained facilities, transportation and meals to its students daily.

Helping students realize their full potential through extended learning experiences remains at the forefront of the SCS mission.

## Our Community

Sylacauga, also known as "The Marble City" for its development atop a solid deposit of what is claimed to be the finest marble in the world, is located in the southernmost part of Talladega County. The east Alabama city has a population of about 12,657 and runs approximately 20 square miles.

Sylacauga sits on the edge of the majestic Talladega National Forest and the Appalachian foothills. It is an easy drive to three metro areas: 40 miles southeast of Birmingham, 59 miles northwest of Auburn, and 56 miles north of Montgomery.

The city of Sylacauga is the perfect place to immerse oneself in nature with its scenic hiking trails, forests and waterfalls. The city's proximity to Lay Lake and Lake Martin, one of the nation's largest man-made lakes, offers an abundance of outdoor recreation such as swimming, boating, water skiing, camping and golfing. Sylacauga's seasonal farmer's market serves as a local hub for residents and visitors to indulge in picnic foods, homemade jams and fresh produce.

Although a small-town, Sylacauga's high-achieving school system, friendly atmosphere and cultural abundance have contributed to the city's six-time recognition as one of the "100 Best Communities for Young People" by America's Promise Alliance.

# By the Numbers

## Schools

High Schools	1
Middle Schools	1
Elementary Schools	2

## Demographics

White	55%
Black	42%
Asian	<1%
American Indian/ Alaskan Native	1%
Native Hawaiian/ Other Pacific Islander	<1%
Two or More Races	<1%

## Personnel

Certified	176
Classified	114
<b>Total Employees</b>	<b>273</b>
Teachers with Advanced Degrees	57%
STEM Certified Teachers	12
National Board Certified Teachers	5

## Transportation

Average Daily Ridership	1,000
Number of Bus Routes	15
Number of Buses	25

Free/Reduced Lunch  
67.1%

**Total Enrollment**  
**2,024**

## Financial

**Total Budget: \$32 million**  
Fund equity: 1.53 months

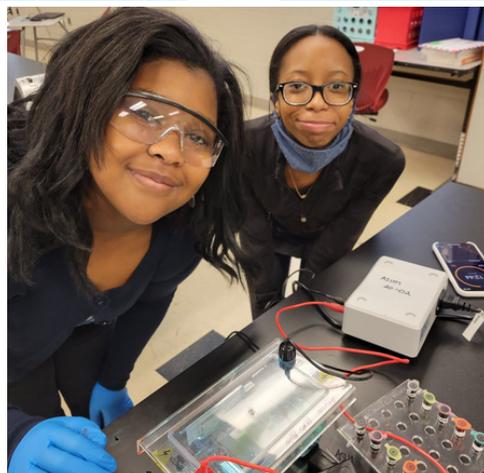
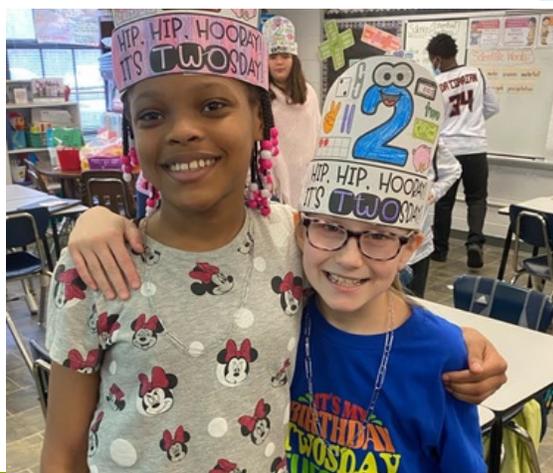
Instruction	68.1%
Auxiliary	16.3%
Administrative	7.4%
Capital Outlay	2.2%
Other	6%

State  
46.8%

Local  
24.4%

Fed.  
28.8%

**Per-Pupil Expenditure:**  
**\$10,317**



# Duties and Qualifications

Alabama law requires school boards to have a bondable chief school financial officer (CSFO) who works under the direct supervision of the local superintendent of education but shall have a fiduciary responsibility to the local board of education. The CSFO is responsible for the financial management system that ensures proper accountability for funds administered by a local board of education and its schools and is required by law to perform, at a minimum, each of the following duties:

- Verify the receipt of all funds to which the local board of education may be entitled by law or which may come into its possession for public school purposes.
- Verify the payment of such funds and such payments to occur only on written order of the local superintendent of education.
- Keep an accurate record of all receipts and expenditures and provide such information to the local superintendent and the local board.
- Make reports as may be required by law, by the local board of education, or by rules and regulations of the State Board of Education.
- Personally notify, in writing, each board member and the local superintendent of education of any financial transaction of the local board of education which the chief school financial officer deems to be non-routine, unusual, without legal authorization, or not in compliance with the fiscal management policies of the board. The notification shall be recorded in the minutes of the board by the president of the local board of education.

The law also requires the successful applicant have: at least three years of experience in a business-related field; successful completion of course certification requirements within the first three years of employment; and one or more of the professional requirements listed below:

- Hold a baccalaureate degree from an accredited four-year college or university with a concentration in a business-related curriculum accounting, finance, business administration, etc., including at least 9 semester hours in accounting.
- Hold a MBA or other graduate degree in a business-related field from a regionally accredited institution;
- Be a Certified Public Accountant; or
- Hold a baccalaureate degree in a concentration other than a business-related curriculum but have at least 24 semester hours of business related courses, with at least 18 hours in the following courses (or course equivalents):

Principles of Accounting I (3 semester hours)  
Principles of Accounting II (3 semester hours)  
Intermediate Accounting (3 semester hours)  
Cost Accounting (3 semester hours)  
Governmental Accounting (3 semester hours)  
Financial Management (3 semester hours)  
General Management (3 semester hours)  
Business (or Organizational) Communications (3 semester hours)

## Continuing Education

Once certified, a CSFO is required to complete 18 hours of continuing professional education (CPE) each fiscal year. CPE credit may be received through the Alabama Association of School Business Officials (AASBO) or the Government Finance Officers Association (GFOA). Documentation for CPE credit approved for other professional organizations may be submitted to the University of Alabama, College of Continuing Studies, for recognition as acceptable CPE credit.



Equipping Everyone for Excellence

# Search for a Visionary Leader



The Sylacauga City Schools Board of Education is seeking a versatile leader with a positive attitude to serve as its next Chief School Financial Officer to work efficiently with the superintendent and board in building and maintaining a high performing school system.

## Desired skills and traits:

- Successful experience as a CSFO (preferred) with a strong understanding of Alabama finances and applicable laws surrounding public schools
- Successful governmental accounting experience
- Successful experience as a manager of budget and fiscal affairs
- High degree of ethics and professionalism.
- Problem-solver
- Detailed oriented
- Ability to listen

## SALARY

The salary will start at \$105,000 based on qualifications and years of successful experience.

## SEARCH TIMELINE

Application Deadline:	Sept. 21, 2022
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# Application Process

The Alabama Association of School Boards is assisting Sylacauga City Board of Education in the collection of applicants for their CSFO position. All applications will be taken through Frontline, AASB's online application system, by visiting [Applitrack.com/alabamaschoolboards/onlineapp](https://Applitrack.com/alabamaschoolboards/onlineapp).

If this is your first time applying via Frontline, you must first create a user account and password. Next, log in, complete the online profile, choose to apply for this search and upload a cover letter.

If you have previously applied and already have a Frontline account, simply log in, choose to apply for this search, answer the questions specific to this search and upload a cover letter.

The board may interview some or all of the applicants. State law requires that these interviews be public.

**Applications must be completed and transcripts received by September 21, 2022.**

## FOR MORE INFORMATION:

For additional information, contact Adrienne Edwards at 334-277-9700 or [Aedwards@AlabamaSchoolBoards.org](mailto:Aedwards@AlabamaSchoolBoards.org).

